



UB Executive Conference

**October 4-6, 2020
Bellagio, Las Vegas**

REGISTRATION PROCEDURE AND CANCELLATION POLICY

Registration information:

- Convention Registration fees include all Urner Barry business sessions and social events. There is an additional fee for golf.
- Badges are provided for all registered guests and must be worn for admission to all events.
- The Golf Outing will be held on Monday, October 5, 2020. You must be registered to attend.
- Register online with a credit card at www.urnerbarry.com/executive.
- Credit card orders may also be faxed to 732-341-0891.
- Checks should be made payable (in U.S. funds) to Urner Barry.
- Mail registration to PO Box 389, Toms River, NJ 08754.
- **Allied industry attendance and/or participation in the Urner Barry Executive Conference is subject to pre-approval by Urner Barry. Potential attendees MUST contact Urner Barry before registering to discuss sponsorship opportunities, or registration may be denied.**

Cancellation Policy:

- All conference cancellations must be made in writing and faxed or e-mailed to Lynn Dekovitch at 732-341-0891 or lynnd@urnerbarry.com
- Cancellations received prior to August 28, 2020, entitles registrants to a full refund.
No refunds will be issued after this date.
- No-shows are liable for the full fee.
- All cancellations are subject to a service charge of \$75 per industry person and \$50 for guests.
- Delegate substitutions from the same company will be permitted. Please provide Urner Barry with all substitution information prior to the conference.