
REGISTRATION PROCEDURE AND CANCELLATION POLICY

Updated August 19, 2021

Registration information:

- Convention Registration fees include all Urner Barry business sessions and social events. There is an additional fee for golf.
- Badges are provided for all registered guests and must be worn for admission to all events.
- The Golf Outing will be held on Monday, Sept. 27, 2021. You must be registered to attend.
- Register online with a credit card at www.urnerbarry.com/executive.
- Credit card orders may also be faxed to 732-341-0891.
- Checks should be made payable (in U.S. funds) to Urner Barry.
- Mail registration to PO Box 389, Toms River, NJ 08754.
- **Allied industry attendance and/or participation in the Urner Barry Executive Conference is subject to pre-approval by Urner Barry. Potential attendees MUST contact Urner Barry before registering to discuss sponsorship opportunities, or registration may be denied.**

Extra Flexible Cancellation Policy:

- All conference cancellations must be made in writing or e-mailed to:
Lynn Dekovitch at lynnd@urnerbarry.com
- **Cancellations received prior to the event start are eligible for a FULL REFUND. No conference registration refunds will be issued after September 26, 2021.**
- No-shows are liable for the full fee.
- Cancellations WILL NOT be subject to a service charge.
- Delegate substitutions from the same company will be permitted. Please provide Urner Barry with all substitution information prior to the conference.